CITY OF LOS ANGELES
GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
GENERAL MEETING AGENDA
Thursday July 3, 2014, Time: 6:30 pm – 8:30 pm
Granada Hills H.S. Rawley Hall 10535 Zelzah, Granada Hills CA 91344

BOARD OF DIRECTORS

President: Brad Smith (Member-at-Large) Varun Khurana (Students)
Vice President: Jerry Askew (Business) Sally Kolstad (Education)
Secretary: Anthony Matthews (Parks & Arts) Deron Lopez (Youth Organizations)
Treasurer: Brandon Schindelheim (MaL) Eric Mansker (Homeowners)
Michael Benedetto (MaL) Jim Summers (MaL)
Jeffrey Bohrer (MaL) Rene R Trinidad (MaL)
Bonnie M. Bursk (Commercial Prop. Owners) Ross Turmel (MaL)
Krista Crawford-Velasco (MaL) Cindy Wu Freedman (MaL-CI)
Arthur A. Daush (Seniors) Michael J. Kabo (Parliamentarian)
Jett Dunlap (MaL) Community Organizations: Pending
Gina Greschner (Renters) Faith-Based: Pending

The public is requested to fill out a “Speaker Card” to address the Board on any item of the agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that is within the Board’s subject matter jurisdiction will be heard during the Public Comment period. Public comment is limited to 2 minutes per speaker, unless waived by the presiding officer of the Board. Agenda is posted for public review at: 1) Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344; 2) Balboa/San Fernando Mission Shopping Center, Postal Plus: 11024 Balboa Blvd., Granada Hills, CA 91344; 3) Granada Hills Recreation Center, 16730 Chatsworth St. Granada Hills, CA 91344 4) Granada Pavilion, 11128 Balboa Blvd. Granada Hills, CA 91344; 5) Granada Hills Library, 16730 Chatsworth Street, Granada Hills, CA 91344; 6) GHSNC Website: www.ghsnc.org and address: 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344. In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the committee members in advance of a meeting may be viewed at our website by clicking the following link: www.ghsnc.org, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact Anthony Matthews at amatthews@ghsnc.org. As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Neighborhood Council c/o the president, via e-mail to board@ghsnc.org or Richard Ray, Los Angeles Department on Disability, ADA Coordinator, at Richard.Ray@lacity.org or (213) 202-2753. Meetings may be recorded.

All agenda items are subject to discussion and possible board action.

I. Call to order and the pledge of allegiance (Askew)

II. Roll Call (Matthews)

III. Approval of Minutes from the June 5, 2014 regular meeting (Matthews)

IV. Public Comment: Community and Public Comment on non-agenda items. The Public may present concerns to the Board on any issue of interest in the Community. The Board will not be able to discuss or take action on any matters brought up during public comment. However, issues raised during public comment may be agendized for discussion at a future board meeting.
V. Community Speakers:

(1) Council District 12 – Tania Ordonez  
(2) LAPD Senior Lead Officer- Dario Del Core

VI. Board Issues & Updates:

1. **Oath of office and/or appointment and confirmation of new board members/assignments**  
   At Large: Jeff Bohrer  
   Community Organizations: Pending  
   Faith-Based: Pending

2. **Review and approval of**: Monthly Expenditure Report (MER), including Purchase Card bank statement for the month of June; may include potential reallocations/un-encumbrances to existing budget. See attached Budget Report and Monthly Expenditure Report, both as of June 30, 2014. (Schindelheim).

VII. Officer’s Reports – for consideration/response/ratification by the board

1. **President:**
2. **Vice President:**
3. **Treasurer: See attached:**  
   b) Monthly Expenditure Report for: June 30, 2014
4. **Secretary:**

VIII. Committee Reports

1. **Beautification (Bursk)**  
   a) Report from the Beautification Committee. There will not be any Board action on this item.

2. **Budget (Schindelheim)**  
   a) Report from the Budget Committee. There will not be any Board action on this item.

3. **Bylaws and Rules (Mansker)**  
   a) Report from the Bylaws and Rules Committee and possible Board action on recommendations from Bylaws committee regarding revisions of the bylaws, to include:

   1) Article VII (B) of the Bylaws establishes a Membership Committee which maintains membership records. ([http://ghsnc.org/wp-content/uploads/2013/08/GHSNC-Bylaws-090712.pdf](http://ghsnc.org/wp-content/uploads/2013/08/GHSNC-Bylaws-090712.pdf).) Motion was unanimous to amend the bylaws to strike “Membership Committees and all reference to membership from Bylaws and Rules.”


   3) The Board of Neighborhood Commissioners (BONC) allows Neighborhood Council change from the 5-7 physical posting sites if the Neighborhood Council agrees to post at one physical site and on its website. (See: [http://empowerla.org/wp-content/uploads/2012/03/Neighborhood-Councils-Agenda-Posting-Requirements-Policy-2014-01Adopted-05-06-14.pdf](http://empowerla.org/wp-content/uploads/2012/03/Neighborhood-Councils-Agenda-Posting-Requirements-Policy-2014-01Adopted-05-06-14.pdf)) Motion was unanimous to post at one physical location, namely the Granada Hills Chamber of Commerce, 17723 Chatsworth St. Granada Hills, CA 91344 and post notices of meetings on its website and with the Department of Neighborhood Empowerment pursuant to the BONC policy.

MAILING ADDRESS: GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344  
WEBSITE [www.ghsnc.org](http://www.ghsnc.org)  
E-mail: board@ghsnc.org
4) Article VII(1)(A) of the bylaws establishes a Community Outreach Committee that reports to the board on a monthly basis. (See: http://empowerla.org/wp-content/uploads/2012/09/GranadaHillsSouthNC-Bylaws.pdf.) Motion was unanimous to revise Article VII(1)(A) regarding the Community Outreach Committee to change the monthly reporting requirement to a regular basis (See: line five shall report to the board monthly…Strike all references to monthly in the paragraph. Sentence should read, "shall report to board on a regular basis on its outreach efforts.")

D. Education (Kolstad)
1) Report from the Education Committee. There will not be any Board action on this item.

E. Outreach (Summers)
1) Report regarding the GHSNC summer movie night status and schedule. Possible Labor Day event; interest from Chamber, service organizations, Granada Hills High and Valley Academy regarding participation.

F. Planning and Land Use (Askew) - On each of the reports listed below, to the City of Los Angeles.
1) Motion to support the AGF ordinance as drafted by the City Attorney (dated June 5, 2014 - R14-0267) which includes provisions for a) notification to property owners within 250’, affected neighborhood councils, HOAs and Residents Groups and b) requires design elements to minimize aesthetic impact of the facility. See: http://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=14-0267

G. Public Safety and Emergency Preparedness (Turmell) - Possible board action regarding the committee’s recommendations, to include:
1) Action by the Committee to recommend potential requests for in-pavement lights to be added to the pedestrian activated crosswalk at the intersection of Chatsworth Street and Yarmouth Avenue in Granada Hills.

IX. Board Member comments, announcements and agenda items for next general meeting and committee meetings.

X. Adjournment.
## GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2014 - AS OF JUNE 30, 2014

<table>
<thead>
<tr>
<th>Allocation $37,000.00 (Rollover Allocation: $0.00)</th>
<th>% of Year Remaining (not May/June)</th>
<th>0.00%</th>
</tr>
</thead>
</table>

### Operations

<table>
<thead>
<tr>
<th>Activity</th>
<th>Original Total</th>
<th>Re-Allocations</th>
<th>Annual Total</th>
<th>Actual</th>
<th>Encumbered</th>
<th>Remaining</th>
<th>% Remain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Outreach Committee Budget</td>
<td>$ 1,000.00</td>
<td>$(361.92)</td>
<td>$ 638.08</td>
<td>$ 638.08</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Rent for Meetings</td>
<td>$ 600.00</td>
<td>$ 44.00</td>
<td>$ 644.00</td>
<td>$ 644.00</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Meeting Expenses</td>
<td>$ 500.00</td>
<td>$ 97.61</td>
<td>$ 597.61</td>
<td>$ 597.61</td>
<td>-</td>
<td>- $</td>
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<tr>
<td>Office Supplies</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Office Equipment</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Sub Totals</strong></td>
<td>$ 2,100.00</td>
<td>$(220.31)</td>
<td>$ 1,879.69</td>
<td>$ 1,879.69</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
</tbody>
</table>

### 200 Outreach

<table>
<thead>
<tr>
<th>Activity</th>
<th>Original Total</th>
<th>Re-Allocations</th>
<th>Annual Total</th>
<th>Actual</th>
<th>Encumbered</th>
<th>Remaining</th>
<th>% Remain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elections</td>
<td>$ 4,000.00</td>
<td>$(3,170.21)</td>
<td>$ 829.79</td>
<td>$ 829.79</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Newsletter</td>
<td>$ 4,000.00</td>
<td>$ 650.00</td>
<td>$ 4,650.00</td>
<td>$ 4,650.00</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Web Site/ Virtual Office</td>
<td>$ 2,500.00</td>
<td>-</td>
<td>$ 2,500.00</td>
<td>$ 2,490.29</td>
<td>-</td>
<td>$ 9.71</td>
<td>0.4%</td>
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<tr>
<td>General Outreach</td>
<td>$ 6,000.00</td>
<td>$ 1,415.64</td>
<td>$ 7,415.64</td>
<td>$ 6,928.40</td>
<td>$ 500.00</td>
<td>(797.76)</td>
<td>-10.8%</td>
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<tr>
<td><strong>Sub Totals</strong></td>
<td>$ 16,500.00</td>
<td>$(1,104.57)</td>
<td>$ 15,395.43</td>
<td>$ 14,898.48</td>
<td>-</td>
<td>$ (788.05)</td>
<td>-5.1%</td>
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</table>

### 300 Community Improvement

<table>
<thead>
<tr>
<th>Activity</th>
<th>Original Total</th>
<th>Re-Allocations</th>
<th>Annual Total</th>
<th>Actual</th>
<th>Encumbered</th>
<th>Remaining</th>
<th>% Remain</th>
</tr>
</thead>
<tbody>
<tr>
<td>Park Improvement</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td>Community Improvement (NPG)</td>
<td>$ 18,400.00</td>
<td>$ 1,324.88</td>
<td>$ 19,724.88</td>
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<td>-</td>
<td>- $</td>
<td>0.0%</td>
</tr>
<tr>
<td><strong>Sub Totals</strong></td>
<td>$ 18,400.00</td>
<td>$ 1,324.88</td>
<td>$ 19,724.88</td>
<td>$ 19,724.88</td>
<td>-</td>
<td>$ (788.05)</td>
<td>-0.0%</td>
</tr>
</tbody>
</table>

**GRAND TOTAL**

| Allocation Remaining after Actual Expenses: | $ 496.95 |
| Allocation Remaining after Actual Expenses and Encumbrances: | $(788.05) |
| Total Spent with Encumbrances: | $ 37,788.05 |

### Changes from 5/31/14

- **Outreach**: Web Site/ Virtual Office: Spent $5.99 (credit card) to GoDaddy.com (website domain June 2014)
  - General Outreach: Encumbered ≤$285.00 for LA City Permit Fee for Banners (Amgraph vendor to get paid)
    - Spent (credit card) $132.88 to Jersey Mike’s for June General Board Meeting (food)
    - Paid $195.36 (auto-deduct) Partners in Diversity (David Levine meeting minutes writer)
- **Operations**: Outreach Committee Budget: Paid (unencumbered) (DW) $500.00 for Sulka & Co (Citrus Sunday)
- **Cmnty. Imprv.**: Paid (unencumbered) (DW) $800.00 NPG for GHCHS (Eagle Scout Project)
## EXPENDITURES BY LINE ITEM (Item/Service Des.)

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>VENDOR</th>
<th>OUT OF STATE</th>
<th>INVOICE NUMBER</th>
<th>1099 Reportable</th>
</tr>
</thead>
<tbody>
<tr>
<td>A. 1. Monthly Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Website domain (6/14)</td>
<td>WEB GoDaddy.com</td>
<td>699745700</td>
<td>$5.99</td>
<td></td>
</tr>
<tr>
<td>Meeting Minutes Writer (Devid Levine) (6/14) (auto-deduct)</td>
<td>EVE Partners in Diversity</td>
<td>18783</td>
<td>$195.36</td>
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</tr>
<tr>
<td>Food for Meeting (6/14)</td>
<td>EVE Jersey Mike's</td>
<td>N/A</td>
<td>$132.88</td>
<td></td>
</tr>
<tr>
<td>Food for Meeting (5/14) Board Member Reimb. DW</td>
<td>EVE Jerry Askew</td>
<td>N/A</td>
<td>$50.00</td>
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</tr>
</tbody>
</table>

### CUMULATIVE EXPENDITURES FROM PRIOR MONTHS

$34,618.82

### OUTSTANDING COMMITMENTS

**A. Outstanding Checks**

**B. Outstanding Demand Warrants**

**C. Contractual Services**

**D. Large Purchases**

**E. Neighborhood Purpose Grants in process**

**F. Temporary Staffing Services**

**G. Storage**

**H. Business Cards**

**I. CERT Class**

**J. Amgraph Banner Permit fee**

**K. Total Expenditures & Commitments**

$37,788.05

**L. Total Adjustments by Department (9. Other are carried over as FY15 encumberances)**

-$1,285.00

**M. Approved Budget 2013-2014**

$37,000.00

**N. Balance of Budget (G - F minus D)**

$496.95

### CASH Status Analysis

<table>
<thead>
<tr>
<th>Category Identifier</th>
<th>Budget Category</th>
<th>Budget (A)</th>
<th>Cash Deposited to Date (B)</th>
<th>Uncommitted Balance</th>
<th>Cash Spent to date (D)</th>
<th>Cash In-Bank Remaining Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>100</td>
<td>Operations</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>200</td>
<td>Outreach</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>300</td>
<td>Community Improvement</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
<td></td>
</tr>
<tr>
<td>400</td>
<td>NPG</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>500</td>
<td>Elections</td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$0.00</strong></td>
<td></td>
<td><strong>$0.00</strong></td>
<td><strong>$0.00</strong></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>

### NEIGHBORHOOD COUNCIL CERTIFICATION

We, BRANDON SCHINDHEIM (Treasurer Name) and BRAD SMITH (Signer Name), declare that we are the Treasurer and Signer, respectively of the GRANADA HILLS SOUTH Neighborhood Council (NC) and that on 7/03/14 (date adopted), a Brown Act noticed public meeting was held by the GRANADA HILLS SOUTH NC with a quorum of (number) board members present and that by a vote of (number) yes, (number) no, and (number) abstentions the GRANADA HILLS SOUTH NC adopted the Monthly Expenditure Report for the month of JUNE (month), 2014 (year).

**Treasurer Signature**

BRANDON SCHINDHEIM

**Signer’s Signature**

BRAD SMITH

**Print Name**

BRANDON SCHINDHEIM

**Print Name**

BRAD SMITH

**Date**

7/3/2014

**Date**

7/3/2014

**NC Additional Comments**