Department of Neighborhood Empowerment
Funding Request Form

NC NAME: Granada Hills South
Budget Fiscal Year: ~~2015-2016~~ 2014-2015
Request Date: 10/1/2015
Meeting Date: 10/1/2015
Agenda Item: #VII. 3. b)

Requestor:
Vendor:
Address:
City: **State:**
Zip Code: **Phone:**
Amount:$
# of payments ___

☐Operations ☐Outreach ☐NC Sponsored Event ☐Neighborhood Purpose Grant
☐Contract / Lease ☐Board Member Reimbursement ☐Community Improvement Project
☐Out of State ☐1099 Expense ☐One Time Expense ☐Monthly ☐Multiple

If a bank card exemption of the daily $1,000 limit is required for this request, please provide the date(s) and amount needed for the daily limit to be lifted:

Public Benefit Description

Item #VII. 3. b): The GHSNC approves its May 2015 Monthly Expenditure Report.

Vote Count (Continued on page 2 if more than 20 Board Members)

***Recused-Boardmember must leave the room prior to any discussion and may not return to the room until after the vote is completed.**

Board Member Name	Board Position	Yes	No	Abstain	*Recused	Absent	Ineligible
Jerry Askew, Vice-President	Business	x					
Mike Benedetto	Member-at-Large	x					
Jeffrey Bohrer	Member-at-Large	x					
Bonnie Marie Bursk	Commercial Property Owner	x					
Krisna Crawford-Velasco	Member-at-Large	x					
Arthur Daush Jr.	Seniors	x					
Jeremy "Jett" Dunlap	Member-at-Large					x	
Gina Greschner	Renters					x	
Justin Kim	Student						x
Sally Kolstad	Education	x					
Deron Lopez	Youth Activities					x	
Eric Mansker	Homeowners	x					
Anthony Matthews, Secretary	Parks and Cultural Org.	x					
Mark Morris	Faith-Based Organizations	x					
Nareh Sargsyan	Member-at-Large						x
Brandon Schindelheim, Treasurer	Member-at-Large	x					
Brad Smith, President	Member-at-Large	x					
Rene Trinidad	Member-at-Large					x	
Ross Turmell	Member-at-Large					x	
Cindy Wu-Freedman	Member-at-Large Community Int.	x					
NC Quorum:	**Grand Total (including page 2):**	13				5	2

We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with the Brown Act, where with a quorum of Board Members present, the Council approved the above action.

Once the Department approves a Funding Request submitted, the Department will transfer the requested amount into the Neighborhood Council's checking account automatically, i.e. no additional Cash Request Form is required.

Treasurer's Signature:		Signer's Signature:	
Print/Type name:	Brandon Schindelheim, Treasurer	Print/Type name:	Brad Smith, President
Date (mm/dd/yy):	10/01/15	Date (mm/dd/yy):	10/05/2015 10/01/15

Department Use Only

☐Contract ☐CIP ☐Advanced Payment ☐Approved
☐>$2,500 ☐NPG ☐Sponsored Event ☐Denied

Staff Initials | 1st Level | 2nd Level | Authorization Code

Revised 1-26-15

Department of Neighborhood Empowerment

Reporting Month:	MAY	MONTHLY EXPENDITURE REPORT	
NC Name:	Granada Hills South	Submitted: 9/28/2015 19:36:22	
Budget Fiscal Year:	2014-2015		

FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation and hard copy)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)

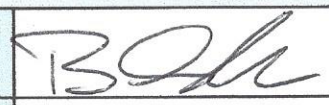
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	NO CHANGES						
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
	SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)						$0.00
B	CUMULATIVE EXPENDITURES FROM PRIOR MONTHS						$21,961.67
C	OUTSTANDING COMMITMENTS						
	C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)						
	C 2. Rent/Lease						
	C 3. Contractual Services						
	C 4. Large Purchases						
	C 5. Neighborhood Purpose Grants (pending or in process)						$6,500.00
	C 6. Temporary Staffing Services						
	C 7. Storage						
	C 8. Other Outstanding Commitments ==> Description: VARIOUS						$1,652.33
	SUBTOTAL: Outstanding Commitments						$8,152.33
D	Total Expenditures & Commitments						$30,114.00
E	Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)						
F	Approved Budget 2014-2015						$37,000.00
G	Balance of Budget						$6,886.00

Revision Date 1-26-15

Reporting Month:	MAY
NC Name:	Granada Hills South

MONTHLY CASH RECONCILIATION				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
$1,903.48	$8,596.52	**$10,500.00**	**$0.00**	**$10,500.00**

MONTHLY BUDGETARY ANALYSIS					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
100	**Operations**	$5,660.00	$0.00	$3,532.41	**$2,127.59**
200	**Outreach**	$21,700.00	$0.00	$13,789.26	**$7,910.74**
300	**Community Improvement**	$0.00	$0.00	$0.00	**$0.00**
400	**NPG**	$9,640.00	$0.00	$4,640.00	**$5,000.00**
500	**Elections**	$0.00	$0.00	$0.00	**$0.00**
900	**Unallocated**	$0.00	$0.00	$0.00	**$0.00**
	TOTAL	**$37,000.00**	**$0.00**	**$21,961.67**	**$15,038.33**

NEIGHBORHOOD COUNCIL DECLARATION			
We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.			
Treasurer Signature		**Signer's Signature**	
Print Name	**BRANDON SCHINDELHEIM**	**Print Name**	**BRAD SMITH**
Date	**6/11/2015**	**Date**	**6/11/2015**

NC Additional Comments	NO CHANGES DURING MAY 2015

Revision Date 1-26-15

Reporting Month:	MAY
NC Name:	Granada Hills South

ADDITIONAL EXPENDITURES BY LINE ITEM (Optional, do not print page 3 unless you use it)

A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE	1099 Reportable	TOTAL
13							
14							
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							
29							
30							
31							
32							
33							
34							
35							
36							
	SUBTOTAL: Expenditures by Line Item						$0.00

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL BUDGET REPORT FY 2015 - AS OF MAY 31, 2015 % of Year Remaining (not May/June) --> **0.00%**

Allocation $37,000.00 (Rollover Allocation: $0.00)

	Original Total	Re-Allocations	Annual Total	Actual	Encumbered	Remaining	% Remain
100 Operations							
Outreach Committee Budget	$ 1,000.00	$ -	$ 1,000.00	$ 739.40	**≤$ 3.23 (500-496.77) GH Halloween Petit Park (candy)** **≤$ 57.37 (300-242.63) GHSNC frame signs** ≤$ 200.00 GHSNC table and chairs	$ -	0.0%
Facilities and Space Rental	700.00	1,000.00	1,700.00	1,359.50	-	$ 340.50	20.0%
Office Supplies	-	-	-	-	-	$ -	0.0%
Temp Services	9,000.00	(6,040.00)	2,960.00	1,269.85	-	$ 1,690.15	0.0%
Sub Totals	$ 10,700.00	$ (5,040.00)	$ 5,660.00	$ 3,368.75	$ 260.60	$ 2,030.65	35.9%
200 Outreach							
Elections	$ -	$ -	$ -	$ -	$ -	$ -	0.0%
Newsletter	5,000.00	-	5,000.00	-	-	$ 5,000.00	100.0%
Web Site/ Virtual Office	3,500.00	-	3,500.00	2,019.97	-	$ 1,480.03	42.3%
Meeting Expenses	600.00	-	600.00	1,031.66	-	$ (431.66)	-71.9%
General Outreach	8,600.00	4,000.00	12,600.00	10,901.29	**≤$ 500.00 Business Cards (LA City)** **≤$ 7.86 (500-492.14) CERT Class** ≤$ 300.00 GHSNC table and chairs ≤$ 100.00 Candidate Forum ≤$ 1,500.00 GH Holiday Parade (support) ≤$ 100.00 Little League BB Opening Day Event ≤$ 250.00 Citrus Sunday ≤$ 133.87 (500-366.13) Spring Egg Hunt at GH Rec Center	$ (1,193.02)	-9.5%
Sub Totals	$ 17,700.00	$ 4,000.00	$ 21,700.00	$ 13,952.92	$ 2,891.73	$ 4,855.35	22.4%
300 Community Improvement							
Community Improvement	$ -	$ -	$ -	$ -	$ -	$ -	0.0%
NPG	8,600.00	1,040.00	9,640.00	4,640.00	$ 5,000.00 GH Chatsworth clock	$ -	0.0%
Sub Totals	$ 8,600.00	$ 1,040.00	$ 9,640.00	$ 4,640.00	$ 5,000.00	$ -	0.0%
GRAND TOTAL	$ 37,000.00	$ -	$ 37,000.00	$ 21,961.67	$ 8,152.33	$ 6,886.00	18.6%

Allocation Remaining after Actual Expenses:	$ 15,038.33
Allocation Remaining after Actual Expenses and Encumbrances:	$ 6,886.00
Total Spent with Encumberances:	$ 30,114.00

Highlighted Items = encumbered from prior year's budget

Bold Highlighted Items = to be unencumbered

Changes from 4/30/15

Outreach:	Web Site/ Virtual Office:	NO CHANGES
	General Outreach:	NO CHANGES
	Meeting Expenses:	NO CHANGES
Operations:	Temp Services:	NO CHANGES
	Facilities and Space Rental:	NO CHANGES

UnionBank

STATEMENT OF ACCOUNTS

Statement Number: 0053624706
05/01/15 - 05/29/15

UNION BANK
CENTURY CITY 0206
PO BOX 512380
LOS ANGELES CA 90051-0380

GRANADA HILLS SOUTH NEIGHBORHOOD COUNCIL
200 N SPRING ST FL 20
LOS ANGELES CA 90012-4801

Telephone Banking
For 24-hour Automated Direct Service
800-238-4486
800-826-7345(TDD)
Representatives are available
Monday through Saturday

To open additional accounts, or apply for loans, call your banking office at 310-551-8900

You may also access your account online at unionbank.com

Thank you for banking with us since 2014

- *Reminder for Consumer and Business customers: We may charge an Overdraft Fee of up to $33 per Item whether we authorize, pay or return an Item when your ending Available Balance is overdrawn by $5 or more. The Bank offers a number of services to help you manage your accounts including Overdraft Protection, Online and Mobile Banking, and low balance Account Alerts. Please visit unionbank.com or talk to a banker for more information.*

Business Basics Checking Summary

Account Number: 0053624706

Days in statement period: 29

Balance on 5/1	$	**1,903.48**
Additions		8,596.52
Subtractions		0.00
Balance on 5/29	$	**10,500.00**

Statement Average Ledger Balance 5,369.32

We waived your service charge this statement period.

Additions

Date	*Description/Location*	*Reference*		*Amount*
5/4	CITY OF LOS ANGE EFT PAYMT PPD **********0735	59159012	$	2,096.52
5/22	CITY OF LOS ANGE EFT PAYMT PPD **********0735	52001099		5,000.00
5/26	CITY OF LOS ANGE EFT PAYMT PPD **********0735	52712545		1,500.00
Total			$	**8,596.52**

Information and Banking Office Services

For each monthly statement period your account includes:

- Unlimited free Information Services calls to 24-hour Automated Direct Service
- Banking office Information Services calls are $0.00
- Banking office deposits are $0.00

Your account was not charged for information and banking office services during the statement period.