### Monthly Expenditure Report

**Reporting Month:** December 2018  
**Budget Fiscal Year:** 2018-2019  
**NC Name:** Granada Hills South Neighborhood Council

#### Monthly Cash Reconciliation

<table>
<thead>
<tr>
<th></th>
<th>Beginning Balance</th>
<th>Total Spent</th>
<th>Remaining Balance</th>
<th>Outstanding</th>
<th>Commitments</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$28064.91</td>
<td>$1101.29</td>
<td>$26963.62</td>
<td>$0.00</td>
<td>$0.00</td>
<td>$26963.62</td>
</tr>
</tbody>
</table>

#### Monthly Cash Flow Analysis

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Adopted Budget</th>
<th>Total Spent this Month</th>
<th>Unspent Budget Balance</th>
<th>Outstanding</th>
<th>Net Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>Office</td>
<td>$21250.00</td>
<td>$628.74</td>
<td>$13763.62</td>
<td>$0.00</td>
<td>$13763.62</td>
</tr>
<tr>
<td>Outreach</td>
<td></td>
<td>$472.55</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Elections</td>
<td></td>
<td>$0.00</td>
<td></td>
<td>$0.00</td>
<td>$0.00</td>
</tr>
<tr>
<td>Community Improvement Project</td>
<td>$7900.00</td>
<td>$0.00</td>
<td>$7900.00</td>
<td>$0.00</td>
<td>$7900.00</td>
</tr>
<tr>
<td>Neighborhood Purpose Grants</td>
<td>$12850.00</td>
<td>$0.00</td>
<td>$5300.00</td>
<td>$0.00</td>
<td>$5300.00</td>
</tr>
</tbody>
</table>

- Funding Requests Under Review: $0.00  
- Encumbrances: $0.00  
- Previous Expenditures: $13935.09

#### Expenditures

<table>
<thead>
<tr>
<th>#</th>
<th>Vendor</th>
<th>Date</th>
<th>Description</th>
<th>Budget Category</th>
<th>Sub-category</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>PUBLIC STORAGE 67676</td>
<td>12/02/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$239.00</td>
</tr>
<tr>
<td>2</td>
<td>PARTNERS</td>
<td>12/05/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$97.68</td>
</tr>
<tr>
<td>3</td>
<td>POSTAL PLUS</td>
<td>12/06/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$72.27</td>
</tr>
<tr>
<td>4</td>
<td>PARTNERS</td>
<td>12/12/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$152.63</td>
</tr>
<tr>
<td>5</td>
<td>PARTNERS</td>
<td>12/31/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Office</td>
<td>$67.16</td>
</tr>
<tr>
<td>6</td>
<td>JERSEY MIKES 20038 QPS</td>
<td>12/05/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$145.90</td>
</tr>
<tr>
<td>7</td>
<td>JERSEY MIKES 20038 QPS</td>
<td>12/06/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$33.36</td>
</tr>
<tr>
<td>8</td>
<td>POSTAL PLUS</td>
<td>12/06/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations Expenditure</td>
<td>Outreach</td>
<td>$162.62</td>
</tr>
<tr>
<td>#</td>
<td>Vendor</td>
<td>Date</td>
<td>Description</td>
<td>Budget Category</td>
<td>Sub-category</td>
<td>Total</td>
</tr>
<tr>
<td>----</td>
<td>-----------------------------</td>
<td>------------</td>
<td>---------------------------------------</td>
<td>------------------------</td>
<td>--------------</td>
<td>---------</td>
</tr>
<tr>
<td>9</td>
<td>VONS #2250</td>
<td>12/06/2018</td>
<td>(Credit card transaction)</td>
<td>General Operations</td>
<td>Outreach</td>
<td>$19.27</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Expenditure</td>
<td></td>
<td></td>
</tr>
<tr>
<td>10</td>
<td>City of LA Publishing Services</td>
<td>12/11/2018</td>
<td>GHSNC BUSINESS CARDS FOR BOARD MEMBERS</td>
<td>General Operations</td>
<td>Outreach</td>
<td>$111.40</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>Expenditure</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td><strong>Subtotal:</strong></td>
<td></td>
<td></td>
<td><strong>Outreach</strong></td>
<td><strong>Total</strong></td>
<td><strong>$1101.29</strong></td>
</tr>
</tbody>
</table>

**Outstanding Expenditures**

<table>
<thead>
<tr>
<th>#</th>
<th>Vendor</th>
<th>Date</th>
<th>Description</th>
<th>Budget Category</th>
<th>Sub-category</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td><strong>Subtotal:</strong> Outstanding</td>
<td></td>
<td></td>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$0.00</strong></td>
</tr>
</tbody>
</table>
Thanks for your AutoPay payment!

Hi David,

We're confirming that a payment in the amount of $239.00 was made on 12/02/2018 from your CreditCard account ending in 4397.

Your confirmation number for this transaction is 098943.

DAVID BEAUVAIS

ACCOUNT NUMBER: 13943765
PHONE: (818) 831-2318
EMAIL: davebeauvais@verizon.net

Payment Details

STORAGE LOCATION: 18175 Chatsworth Ave
Granada Hills, CA 91344
(818) 296-9184

SPACE NUMBER: C221
SPACE SIZE: 10x10

PAYMENT AMOUNT: $239.00

<table>
<thead>
<tr>
<th>TYPE</th>
<th>PAST DUE/DUE NOW</th>
<th>DUE NEXT 01/01/2019</th>
</tr>
</thead>
<tbody>
<tr>
<td>RENT</td>
<td>$0.00</td>
<td>$228.00</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>$0.00</td>
<td>$11.00</td>
</tr>
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</table>
Partners in Diversity, Inc.
690 East Green Street,
#101,
Pasadena, CA 91101
United States
Phone: 626-793-0020
Email: accounting.dept@p-i-d.biz

Date and time: Dec 5, 2018 3:41:47 PM PST
Transaction ID: 4V630760LW326562H

Payment information
Card type: MasterCard
Card number: XXXXXXXXXXXX4397

Billing information
Dave Beauvais

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#32038</td>
<td>$97.68 David Levin - Minute Taker</td>
<td>$97.68 USD</td>
</tr>
</tbody>
</table>

Total $97.68 USD

Shipping information
None provided

Thanks for your purchase.
**INVOICE**

<table>
<thead>
<tr>
<th>Payment Terms</th>
<th>Invoice Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Due On Receipt</td>
<td>12/03/2018</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Customer No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>32038</td>
<td>1352</td>
</tr>
</tbody>
</table>

**Customer Name** | Department | Customer No. | Payment Terms
---|---|---|---
Neighborhood Council/G.H. South | Corporate | 1352 | Due On Receipt

### Description

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
<th>Units</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week ending: 12/02/2018</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Levin, David</td>
<td>Reg</td>
<td>4.00</td>
<td>$24.42</td>
<td>$97.68</td>
</tr>
<tr>
<td>Minute Taker</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total This Week ending:** $97.68

**Reg: 4 OT: 0 DT: 0**

**Total - This Invoice:** $97.68

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.
From: Stacey Baca
Sent: Wednesday, December 05, 2018 11:24 AM
To: Stacey Baca
Subject: FW: Customer: Neighborhood Council/G.H. South, Invoice No:32038

From: David Beauvais [mailto:davebeauvais@verizon.net]
Sent: Wednesday, December 05, 2018 11:16 AM
To: receptionist@p-i-d.biz; brando4244@hotmail.com
Cc: frances.martinez@p-i-d.biz
Subject: Re: Customer: Neighborhood Council/G.H. South, Invoice No:32038

The Invoice is approved, Please pay with the Pcard on record.

Thanks
Dave Beauvais, President, GHSNC

-----Original Message-----
From: receptionist@p-i-d.biz <receptionist@p-i-d.biz>
To: brando4244 <brando4244@hotmail.com>; davebeauvais <davebeauvais@verizon.net>
Cc: frances.martinez <frances.martinez@p-i-d.biz>
Sent: Wed, Dec 5, 2018 9:11 am
Subject: Customer: Neighborhood Council/G.H. South, Invoice No:32038

Valued Customer: Neighborhood Council/G.H. South
Please find attached your weekly staffing service invoice(Invoice No:32038).
As always, we appreciate your business and we look forward to the continued growth of our business relationship.

Please do not hesitate to contact our office should you have any questions or additional needs.

Partners In Diversity, Inc.

A Certified Small Business, Women Owned Enterprise

www.partnersindiversity.com

Office: 626-793-0020

Fax: 626-793-0022

Please consider the environment before printing this email.

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Postal Plus
11024 Balboa Blvd
GRANADA HILLS, CA 91344
818-366-0350

CredAcctPmt: Account 1

    SUBTOTAL  72.27
    TAX      0.00
    TOTAL    72.27

TEND Cash
Credit account: Account 1
Open balance: 235.88

Total shipments: 0
MICHAEL BENEDETTO: GRANADA HILLS SOUTH N
12/06/2018
01:41 PM

Workstation: 0 - Master Workstation

Signature______________________________

******************************************************************************
Thank you for your business
******************************************************************************
Partners In Diversity, Inc.
690 East Green Street,
#101,
Pasadena, CA 91101
United States
Phone: 626-793-0020
Email: accounting.dept@p-i-d.biz

Payment information
Card type: MasterCard
Card number: Xxxxxxxxxx4397

Billing information
Dave Beauvais

Shipping information
None provided

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#32148</td>
<td>David Levin - Minute Taker</td>
<td>$152.63 USD</td>
</tr>
</tbody>
</table>

Total $152.63 USD

Thanks for your purchase.
INVOICE

Customer Name: Neighborhood Council/G.H. South
Department: Corporate
Customer No.: 1352
Payment Terms: Due On Receipt

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
<th>Units</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
</table>
| Week ending: 12/09/2018
Levin, David
Minute Taker     | Reg  | 6.25  | $24.42| $152.63|

Total This Week ending: $152.63

Reg: 6.25 OT: 0 DT: 0

Total - This Invoice: $152.63

Partners In Diversity, Inc. recruits and hires qualified candidates without regard to race, religion, color, sex, sexual orientation, age, national origin, ancestry, citizenship, veteran, or disability status, or any factor prohibited by law, and as such affirms in policy and practice to support and promote the concept of equal employment opportunity and affirmative action, in accordance with all applicable federal, state and municipal laws.
# PayPal Receipt

**Transaction Information**

- **Date and Time:** Dec 31, 2018 10:53:29 AM PST
- **Transaction ID:** 2J5350839V796331L

**Billing Information**

- **Name:** Dave Beauvais

**Payment Information**

- **Card Type:** MasterCard
- **Card Number:** XXXXXXXXXX4397

**Shipping Information**

- **None Provided**

<table>
<thead>
<tr>
<th>Invoice No.</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>#32225</td>
<td>$67.16 David Levin - Minute Taker</td>
<td>$67.16 USD</td>
</tr>
</tbody>
</table>

**Total:** $67.16 USD

Thanks for your purchase.
INVOICE

Remit to: Partners In Diversity, Inc.
ASGE Marquette Commercial Finance
NW 6333 P.O. Box 1450
Minneapolis, MN 55485-6333

Neighborhood Council/G.H. South
Attn to: Accounts Payable
11024 Balboa Blvd
Granada Hills, CA 91344

<table>
<thead>
<tr>
<th>Customer Name</th>
<th>Department</th>
<th>Customer No.</th>
<th>Payment Terms</th>
</tr>
</thead>
<tbody>
<tr>
<td>Neighborhood Council/G.H. South</td>
<td>Corporate</td>
<td>1352</td>
<td>Due On Receipt</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Description</th>
<th>Type</th>
<th>Units</th>
<th>Rate</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Week ending: 12/23/2018</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Levin, David</td>
<td>Reg</td>
<td>2.75</td>
<td>$24.42</td>
<td>$67.16</td>
</tr>
</tbody>
</table>

Total This Week ending: $67.16

Reg: 2.75 OT: 0 DT: 0

Total - This Invoice: $67.16

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Take Out

Jersey Mike's Subs 20038
13131 Chatsworth Street
Granada Hills, California 91344
Phone: (818) 923-5080

Ticket: 01-000412-01-207114

Server: Luke 12/05/18 2:15 PM

SubsByBox: 72.95
- Giant #13
- Giant #13
- Giant #13
- Giant #9

SubsByBox: 72.95
- Giant #10
- Giant #10
- Giant #6
- Giant #5

Sub Total: $145.90
Taxable: 0.00
9.50% Tax: 0.00
Total: $145.90

Paid MASTERCARD 4997 $145.90

Items sold: 2

JM Club #: ********7002
Registration Code: 7002

Purchase points: 96
Bonus points: 0
Current balance: 282 points

Download our Mobile App
http://www.jerseymikes.com/app
**Take Out**

Jersey Mike's Subs 20038  
15131 Chatsworth Street  
Granada Hills, California 91344  
Phone: (818) 928-5080

Ticket: 01-000412-01-207376

Server: Luke  
12/05/18 6:00 PM

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>Regular CHIP</td>
<td>24</td>
<td>$1.39</td>
</tr>
<tr>
<td></td>
<td></td>
<td>$33.36</td>
</tr>
</tbody>
</table>

Sub Total     $33.36  
Taxable       $0.00  
9.50% Tax      $0.00  
Total          $33.36

Paid MASTERCARD 4397  
$33.36

Items sold: 24
Postal Plus
11024 Balboa Blvd
GRANADA HILLS, CA 91344
818-366-0360

CredAcctPmt: Account 1  162.62

SUBTOTAL  162.62
TAX  0.00
TOTAL  162.62
TEND Cash  162.62
Credit account: Account 1
Open balance: 308.15

Total shipments: 0
MICHAEL BENEDETTO: GRANADA HILLS SOUTH N
12/05/2018
#335117
01:40 PM
Workstation: 0 - Master Workstation

Signature__________________________

*******************************************************************************
Thank you for your business
*******************************************************************************
GROCERY
3 QTY ARROWHEAD  7.97 S
CRV SFTDK 12PK 1.80 S
Regular Price  9.87
Card Savings  2.40

BAKED GOODS
WHIT CHOC MAC CKY  5.00 S
SUGAR WHITE FROST  5.00 S

TAX  0.00

**** BALANCE  19.27

Credit Purchase  12/06/18 14:01
CARD # *********1397
REF: 29001163179  AUTH: 0097353

PAYMENT AMOUNT  19.27

AL MASTERCARD

Charge  0.00

TOTAL NUMBER OF ITEMS SOLD  8
12/06/18 14:02 2250 1 284 5295

As of today, you have accumulated
3 of 8 toward your FREE
Regular size Sandwich

POINTS EARNED TODAY
Base Points  17
TOTAL  17
Points Towards Next Reward 17 of 100

YOUR CASHIER TODAY WAS LOUISE

VALUED CUSTOMER 2241

HOW WAS YOUR SHOPPING EXPERIENCE?
WE VALUE YOUR FEEDBACK!
ENTER TO WIN A $100.00 GIFT CARD
GO TO: www.vons.com/survey
ENTER THE SURVEY CODE BELOW:
225012/0614:021/284

YOUR SAVINGS
Card Savings  2.40
Total  2.40
Total Savings Value  11%
CITY OF LA PUBLISHING SERVICES  
Piper Tech Bldg. 555 Ramirez St Space200  
DEPT. 40, FUND 706, APPR 40000A  
Revenue Source 4591  
Los Angeles CA 90012  
U.S.A.  
Phone: 213 473-8400  
Fax: 213 473-8416

Bill To: GHSNC  
Granada Hills South NC  
11024 Balboa Blvd. Box 787  
ATTN: Brandon  
Granada Hills CA 91344

<table>
<thead>
<tr>
<th>Quantity Ordered</th>
<th>Quantity Shipped</th>
<th>Order Number or Job</th>
<th>Description</th>
<th>Unit Price</th>
<th>Unit of Measure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>200</td>
<td>200</td>
<td>19GHS01A</td>
<td>Granada Hills South NC Cindy WU Freedman Bus Cards 2/C 8UP 2 Sided W/Special Backs C/O Julie Carson 818-642-1802</td>
<td>55.7000</td>
<td>Lot</td>
<td>55.70</td>
</tr>
</tbody>
</table>

Subtotal: 55.70  

Invoice Total: 55.70
CITY OF LA PUBLISHING SERVICES  
PIPER TECH BLDG. 555 RAMIREZ ST SPACE200  
DEPT. 40, FUND 706, APPR 40000A  
REVENUE SOURCE 4591  
LOS ANGELES CA 90012  
U.S.A.  
Phone: 213 473-8400  
Fax: 213 473-8416  

Invoice Number: 115579  
Invoice Date: 08/17/18  
Due Date: 08/17/18  
Salesperson: NO SALES REP.  
Purchase Order: AHT  

Bill To: GHSNC  
GRANADA HILLS SOUTH NC  
11024 BALBOA BLVD. BOX 767  
ATTN: BRANDON  
GRANADA HILLS CA 91344  

<table>
<thead>
<tr>
<th>Quantity Ordered</th>
<th>Quantity Shipped</th>
<th>Order Number or Job</th>
<th>Description</th>
<th>Unit Price</th>
<th>Unit of Measure</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>400</td>
<td>400</td>
<td>19ghs01</td>
<td>GRANADA HILLS SOUTH NC BUS CARDS 2/C 8UP 1 SIDED 2 NAMES 1 LOT EA C/O JULIE CARSON 818-642-1802</td>
<td>55.7000</td>
<td>Lot</td>
<td>55.70</td>
</tr>
</tbody>
</table>

Subtotal: 55.70

Invoice Total: 55.70
Office of the City Clerk  
Administrative Services Division  
Neighborhood Council (NC) Funding Program  
Board Action Certification (BAC) Form

**NC Name:** Granada Hills South  
**Meeting Date:** December 6, 2018  
**Budget Fiscal Year:** 2018-2019  
**Agenda Item No:** VII.1

**Board Motion and/or Public Benefit Statement (CIP and NPG):**
approves up to $200 for business cards.

**Method of Payment:** (Select One)  
- [ ] Check  
- [ ] Credit Card  
- [ ] Board Member Reimbursement

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

<table>
<thead>
<tr>
<th>Board Member's First and Last Name</th>
<th>Board Position</th>
<th>Yes</th>
<th>No</th>
<th>Abstain</th>
<th>Absent</th>
<th>Ineligible</th>
<th>Recused</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carlos Amador</td>
<td>Member</td>
<td></td>
<td>X</td>
<td></td>
<td>X</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Dave Beauvais</td>
<td>President</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Mike Benedetto</td>
<td>Vice-President</td>
<td></td>
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</tr>
<tr>
<td>Jeffrey Bohrer</td>
<td>Member</td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
<tr>
<td>Bonnie Marie Bursk</td>
<td>Member</td>
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<td>Cindy Wu Freedman</td>
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**Board Quorum:** 5  
**Total:** 9 0 0 7 1 0

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

**Authorized Signature:**  
Brandon Schindelheim, Treasurer

**Print/Type Name:**  
Brandon Schindelheim, Treasurer

**Date:** 12-6-18

**Authorized Signature:**  
Dave Beauvais, President

**Print/Type Name:**  
Dave Beauvais, President

**Date:** 12-6-18